Day Camp
Registration Check List

What is Ultracamp?

For the ease of our families, we use an online registration system called Ultracamp. All Registration, medical documents and medical information is done here.

This sites allows our families to:

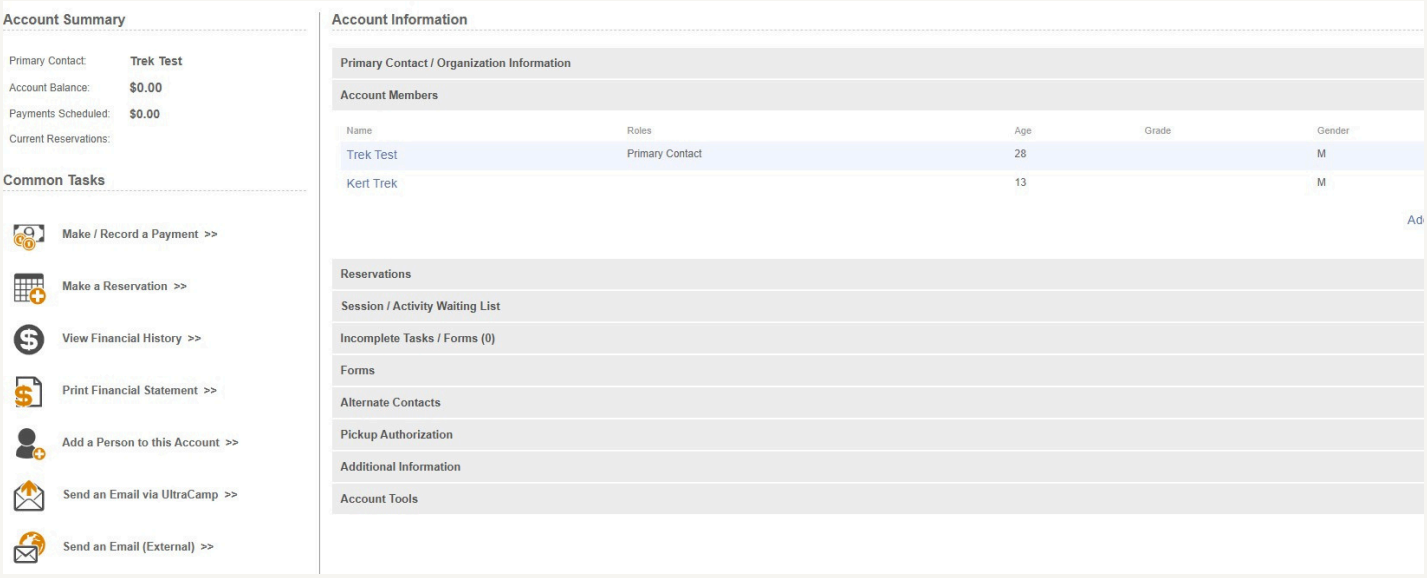
- Register for sessions
- Fill out camper forms
- Add Extended Care and other options to their sessions
- Download handbooks and other important information

How to use Ultracamp

The main page you will be looking at as the person registering is your account Detail Page. Below is a

- Account Detail Page
  - **Primary Contact** -- should be the parent or guardian of the children attending camp.
  - **Account Members** – should list each parent and/or guardian and each child that is going to attend camp. Please verify that all information imported for each account member is accurate.
  - **Login Information** – see below for how to change your username and password
  - **Account Balance** – lists fees for each camper and all payments made
  - **Current Reservations** – shows who is registered for camp
  - **Previous Reservations** – shows which prior years camper(s) attended Paradise Farm Camps
  - **Secondary Contacts** -- Please fill in Emergency Contact information here
  - **Alternate Pickups** – Fill in to authorize someone other than a parent to pick up camper

Example of Account page



Tips & Tricks

- Once you fill out all forms, they will be save in the site. Year to year you will not have to refill out the forms, just edit them for new infromation
- All payments can be made with a credit card on Ultracamp
  - We offer monthly and 30/60 day payment plans
  - Monthly payment plans end in September
- If you forget your password contact Emilie and she can change it for you.

Forms to complete

During the registration process, you will be prompted to fill out forms for your camper(s).
These forms do not have to be completed at the time of registration. You can navigate to the document center to complete them later.

- Camper Health history
- Permission to Participate
- Permission to Treat
- Camper T-shirt Size
- Photo Release Form

ALL FORMS MUST BE COMPLETED BEFORE CAMPER CAN COME TO CAMP!